

CARLYNTON SCHOOL DISTRICT

Committee/Voting Meeting July 19, 2012 Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its Committee/Voting Meeting July 19, 2012 in the library of the junior-senior high school. Those in attendance included President David Roussos and School Directors Joe Appel, Sandra Hugan, Nyra Schell, Patricia Schirripa, Jim Schriver, Betsy Tassaró, Ray Walkowiak and Sharon Wilson. Also present was Superintendent Gary Peiffer, Solicitor William Andrews, Business Manager Kirby Christy, Principals Laura Burns, Carla Hudson and Robert Susini, and Director of Pupil Services Lee Myford. The audience was comprised of nine individuals and two members of the press.

CALL TO ORDER – *President Roussos called the meeting to order at 7:39 pm.*

PLEDGE OF ALLEGIENCE and ROLL CALL: *Superintendent Gary Peiffer led the pledge. The roll was called by Recording Secretary Michale Herrmann; all members of the board were present for the meeting.*

PRESENTATION: *Best Buddies Program – Mrs. Maggi Mishkin provided a handout and brief synopsis of the program and how it will be implemented in conjunction with Special Olympics. Carlynton was among a select group of high schools in the state invited to participate in this program.*

APPROVAL OF MINUTES:

Director Tassaró moved, seconded by Director Wilson, to approve the minutes of the June 28, 2012 Regular Voting Meeting as presented. **By a voice vote, the motion carried 9-0.**

REPORTS:

- **Executive Session** – *President Roussos announced that litigation, contract and personnel issues were discussed in the closed session. He also said the board decided to open the position of athletic director and to post the position. President Roussos noted that the district has had the smallest increase in taxes in the past 11 year according to an article in the July 16th issue of the Post-Gazette. There was a correction to that article: The district did not use any part of the fund balance to meet the budget, as the article had indicated. Mr. Christy said the district holds \$13.8 million in reserve; following the audit, approximately \$500,000 more will be added to that amount.*
- **Administrative Reports** – *Mr. Peiffer*
 - **Superintendent's Report** – *Mr. Peiffer said he is excited to be a part of Carlynton and he has received a warm welcome. He turned to Mrs. Myford to provide an overview of the 21st Century Community Learning Grant, giving her and other administrators credit for their work in obtaining the three-year grant. Mrs. Myford said the grant will provide a community learning center for students within the district and will include academic enrichment, physical activities and other programs. She said the*

Minutes of the July 28, 2012 Meeting

district received \$108,000 per year for three years.

- Principals' Reports – *Dr. Susini said the tennis coach contacted the USTA and learned they have a facility assistance program which provides grant money for schools to upgrade facilities. He said the district is eligible for 20 percent of the costs if replacing or repairing tennis courts. Director Walkowiak said it was worth looking into; President Roussos questioned if something similar might be available for the track. Mrs. Hudson said she spoke with the PTA president regarding the donation for iPads, who said whatever the board decides is fine with her.*
- Business Manager Report – *Mr. Christy noted that limits for the bidding process have been changed, increasing the threshold*
- Committee Reports
 - PSBA-Legislative – *Director Schell said the state budget was approved with \$5.4 billion for basic education. The Accountability Block Grant has been restored and \$15 million has been budgeted for Keystone Exams and evaluations of teachers and principals. In addition, a moratorium has been placed on PLAN CON but it will not affect anything submitted before August 1. Changes were also made to the Strategic Planning process and charter school reform has stalled.*

BUSINESS BEFORE THE BOARD:

I. Miscellaneous

Director Appel moved, seconded by Director Schriver, to approve the field trip and conference request as reviewed by administration and presented:

- FT / District-wide / HS Auditorium / Olweus Kick-Off / 9-7
- C / C. Hudson / PATTAN / Students w/Disabilities /8-15, 16 & 10-24 (Miscellaneous Item #0712-01 REVISED)

Director Wilson moved, seconded by Director Appel, to approve the board meeting date of August 16 be moved to August 23, 2012 as recommended and be advertised accordingly; the meeting of August 16, 2012 will be cancelled;

And the fall band festival to include a sky diver and fireworks with the provision of the filing the proper insurance forms with the district.

By a voice vote, the motion carried 8-1 with Director Schell voting NO to the fall band festival motion.

Before the vote, Director Schell asked what insurance forms were needed and if there was a timeline for them to be submitted. Solicitor Andrews said a certificate of insurance on the sky diver would be needed before the event and suggested as much as 30 days. Mr. Christy said the district insurance only covers the fireworks. Director Schell indicated she was not quite comfortable with the sky diver.

Field Trip and Conference Request

August 16 Meeting moved to August 23, 2012

Fall Band Festival – Sky Diver and Fireworks

Director Schriver moved, seconded by Director Schell, to approve the 2012-2013 Carlynton Junior-Senior High School Student Handbooks as presented; (Miscellaneous Item #0712-02)

2012-2013 Jr-Sr. High School Student Handbooks

And the 2012-2013 Carnegie and Crafton Elementary Schools Student Handbooks as presented. (Miscellaneous Item #0712-03)

2012-2013 Elementary Student Handbooks

By a voice vote, the motion carried 9-0 with the understanding that all edits would be made and the books would be proof-read before printing.

II. Finance

Director Tassaro moved, seconded by Director Wilson, to approve the June 2012 Athletic Fund Report as submitted with a balance of \$5,019.65; (Finance Item #0712-01)

June 2012 Athletic Fund Report

The June 2012 Activities Fund Report as submitted with a balance of \$30,106.11; (Finance Item #0712-02)

June 2012 Activities Fund Report

The 2012-2013 Agreement with IN Community Magazines for four (4) quarterly issues in the IN Carlynton-Montour magazines as presented. (Finance Item #0712-03) **By a voice vote, the motion carried 9-0.**

2012-2013 Agreement with IN Community Magazines

Director Schell asked why there was a difference in page appropriations for deadlines and said it was confusing. Mrs. Herrmann said the original contract was set up that way to conform to busier "news" periods during the school year. Director Schell suggested the page bundles be removed in future contracts.

III. Personnel

Director Wilson moved, seconded by Director Walkowiak, to approve the following addition to the 2012-2013 Activities Supplemental List as recommended and presented:

Addition to the 2012-2013 Activities Supplemental List

- Susan Millan – Cougarette Instructor and Cougarette Sponsor (Personnel Item #0712-01)

The following additions to the 2012-2013 Curriculum Supplemental List as recommended and presented. These individuals are returning from the prior school year:

Additions to the 2012-2013 Curriculum Supplemental List

- Laura Begg – Secondary Social Studies
- Lisa Rowley – Physical Education & Health / Federal Programs
- Marlynn Vayanos – Music/Art
- Michael Kozy – Secondary Mathematics
- Cynthia Eddy – Language Arts/Foreign Language/Library
- Lee Myford – Special Ed/Guidance/GATE and Vocational Ed
- Diane Criste/Russ Pedersen – Elementary Fine Arts
- Jacie Maslyk – Reading/Library & Computers / Language Arts
- Brian Harewicz – Elementary Special Ed/GATE (Personnel Item #0712-02)

And the following additions to the 2012-2013 Athletic Supplemental List as recommended and presented. These individuals are returning from the prior school year:

Additions to the 2012-2013 Athletic Supplemental List

- Randy Famiglietti, Assistant Varsity Football Coach
 - Michael Donovan, Assistant Varsity Football Coach
 - Keith Huebner, Assistant Varsity Football Coach
 - Don Militzer, First Assistant Varsity Football Coach
 - Jesse Valentine, Junior High Head Football Coach
 - Christopher Colonna, Junior High Assistant Football Coach
 - Ryan Levinger, Junior High Assistant Football Coach
 - Lee Clark, Junior High Volunteer Football Coach
 - Matthew Stagl, Varsity Assistant Boys' Basketball Coach
- (Personnel Item #0712-03 REVISED)

By a voice vote, the motion carried 9-0.

Director Walkowiak moved, seconded by Director Hughan, to reappoint Dr. Edward Snell and school physician and Dr. Sherry Maranacci as eye examiner for the 2012-2013 school year;

Reappointment of School Physician and Eye Examiner

Reappoint David Oddi as district security person for the 2012-2013 school year at a contracted fee of \$400 per month;

District Security Person – David Oddi

Award a Temporary Professional Employee Contract to Melinda Oravitz, secondary English teacher, under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement;

TPE – Melinda Oravitz

Award a long-term substitute position at Crafton Elementary to Jaylynn Sapsara, under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement;

LTS – Jaylynn Sapsara

The Affiliation Agreement between the District and Slippery Rock University to ensure the partnership of field placements, student teaching experiences and internships within the school district. (Personnel Item #0712-04)

Affiliation Agreement with Slippery Rock U

Resignation of secondary English teacher Nicole Fontana, effective July 19, 2012, as submitted; (Personnel Item #0712-05)

Resignation – Nicole Fontana

Award a Temporary Professional Employee Contract to Linsey Smith, Title 1 reading specialist, under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0712-06)

TPE – Linsey Smith

Award long-term substitute positions to the following individuals, under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement:

LTS – Bauer, Cosnek, Harger

- Regina Bauer, Crafton Elementary – *one semester*
 - Adam Cosnek, Secondary Science – *one semester*
 - Jennifer Harger, Secondary Learning Support – *full year*
- (Personnel Item #0712-07)

The anticipated postings for the following after-school positions, per funding of the 21st Century Community Learning Grant, as presented:

Anticipated Postings, After School Position through 21st Century CLG

- Two (2) Instructional Aides, 12 hrs/week at \$10/hr
- Two (2) Reading Specialists, 4 hrs/week at \$30/hr
- Three (3) Math Instructors, 2 hrs/week at \$30/hr
- Three (3) Science Instructors, 2 hrs/week at \$30/hr

- One (1) Guidance Counselor, 6 hrs/week at \$30/hr
- One (1) Physical Education Instructor, 3 hrs/week at \$30/hr
- One (1) Keyboarding Aide, 3 hrs/week at \$10/hr
- One (1) Newspaper Instructor, 3 hrs/week at \$30/hr
- One (1) Food Service Aide, 6 hrs/week at \$10/hr
(Personnel Item #0712-08)

By a voice vote, the motion carried 9-0.

Prior to voting on the last item regarding the after school positions for the CCLG, it was moved by Director Hughan and seconded by Director Walkowiak to STRIKE the word “anticipated” in the motion.

By a voice vote, the motion carried 9-0.

UNFINISHED BUSINESS:

Compromise – iPad donation; return \$2000 – There was further discussion about this item regarding equity between the two elementary schools. Director Hughan suggested the purchase of iPads for Crafton. Director Schell said the donation from the Carnegie PTA illustrated a sense of community involvement and ownership and we should accept the gift. Director Wilson agreed, as did Directors Tassaro and Appel.

Director Schell asked for an update on the Rosslyn Farms issue. Solicitor Andrews said the district has not heard anything at this point.

Director Schell asked about the Facility Usage Policy. She asked if it could be designed in such a way so the district does not make a profit, yet realizing a fee may be necessary for maintenance. Directors Tassaro and Wilson suggested gathering data or feedback from groups who used facilities in the past. Director Schell said she would like reference to the Coke contract removed from the forms as the district is no longer beholden to the Coke contract. She also suggested a committee could be formed to discuss the usage policy.

Director Schriver asked that a follow up to the tennis courts and the grant writing be made, suggesting it might bring something to the district. He also brought up the issue of cooling solutions for the elementary schools. It was explained that the age of the buildings prevents some temporary solutions but other options, such as the air handlers, could be considered. Director Walkowiak concurred, even suggesting that Duquesne Light could do an audit of the power capacity of the district. Director Schriver said he would like to actively pursue a cost-effective solution and have it in place by the start of the school year. President Roussos said the board is dedicated to making improvements throughout the district and action needs to be taken to formally begin the process. He further suggested the development of prioritizing goals and a timeline.

OPEN FORUM: *Carnegie Mayor Jack Kobistek said the 21st Century Learning Grant was exciting and he offered credit to Mrs. Myford for her work. President Roussos expressed thanks to Carnegie Council for adopting a resolution to oppose Rosslyn Farms secession efforts.*

ADJOURNMENT: With no further business to discuss, Director Hughan moved to adjourn the meeting at 9:17 pm, seconded by Director Appel. **By a voice vote, the motion carried 9-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary